

## JOINT CLASSROOM FUNDING SCHEME – GUIDELINES

### General information:

As part of its “internationalisation at home” strategy, the University of Vienna funds “Joint Classroom” activities in order to make international experiences and networks accessible to students who cannot afford a longer stay abroad for financial, professional or family reasons. Joint Classrooms also intend to strengthen collaborations with partner universities.

### Target group:

Academics and lecturers of the University of Vienna who have research connections with European and international partner universities

### Object of funding:

Funding is allocated to courses (preferably with continuous assessment) of the University of Vienna that are carried out in collaboration with a relevant course at a European or international partner university. Joint Classrooms with strategic partners of the University of Vienna are particularly eligible for funding.

In any case, networking should include a short **stay (minimum 5 days)** at the partner university. This enables students to collaborate face-to-face with the students at the partner university.

In addition, networking in the course can take place through the following activities, for example:

- Joint online classes between the University of Vienna and the partner university (webinars, flipped classrooms, elements of blended learning)
- Networking between participants at both universities via e-mail/Skype/Moodle/video conferences (e.g. to prepare a joint presentation given during the stay at the partner institution)

### Funding purpose:

Funding should be mainly used to cover **travel costs/scholarships for the participating students of the University of Vienna**. In exceptional cases, funding may also be used to cover travel costs for lecturers. However, travel costs for lecturers should primarily be funded through funding instruments such as **Erasmus+ Teaching Mobility** or **Erasmus+ International Teaching Mobility**.

### Amount of funding available:

**Up to EUR 6,000** per course, depending on the number of participants. Funding amounts for Joint Classrooms with strategic partners can also be higher. Parallel funding from other institutions is possible.

**Deadline for submissions:** application always possible

### Documents required for application:

- Completed application form “Joint Classroom”
- Cost and financing plan



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**Submissions (via-email):** [michaela.fiska@univie.ac.at](mailto:michaela.fiska@univie.ac.at), International Office of the University of Vienna

**Payment:**

Funding will be transferred to the designated project cost centre via internal cost allocation (ILV).

**Report:**

A report stating the use of the funding amount has to be submitted no later than 2 months after the end of the funded course.

**If you have any questions, please contact:**

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