

The Student

Last name (s)		First name (s)	
Date of birth		Nationalityⁱ	
Sex [M/F]		Academic year	20../20..
Study cycleⁱⁱ		Subject area (as indicated in the agreement)	
Phone		ISCED Codeⁱⁱⁱ (as indicated in the agreement)	
E-mail		Student ID no.	

The Sending Institution

Name of Sending Institution	University of Vienna	Erasmus Code^{iv}	AWIEN01
Faculty (if applicable)		Department	
Responsible Person for Recognition^v name		Responsible Person for Recognition e-mail / phone	

The Receiving Institution

Name of Receiving Institution		Erasmus Code (if applicable)	
Faculty (if applicable)		Department	
Responsible Person for Recognition^{vi} name		Responsible Person for Recognition e-mail / phone	

Before the mobility

Study Programme at the Receiving Institution

Planned period of the mobility: from [day/month/year] _____ [day/month/year] _____

Table A Before the mobility	Component ^{vii} code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue ^{viii})	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) ^{ix} to be awarded by the Receiving Institution upon successful completion
1.				
2.				
3.				
4.				
5.				
6.				
7.				Total:

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant information]

The level of language competence^x in _____ [indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is **(to be confirmed by the responsible person of recognition)**: A1 A2 B1 B2 C1 C2 Native speaker

Recognition at the Sending Institution

Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
1.				
2.				
3.				
4.				
5.				
6.				
7.				Total:

Confirmation of the academic advisor at the sending institution in case the stay abroad is used for work on a thesis (Only applicable for Research Work for Thesis)	
Thesis Title	
Supervisor at Sending Institution name	
Type of Thesis (e.g. MA, PhD) <input type="checkbox"/> Diploma Thesis <input type="checkbox"/> MA <input type="checkbox"/> PhD	Signature Supervisor Date

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they **approve** the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in **Table A** are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in **Table B**. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Date	Signature
Student				
Responsible person at the Sending Institution				
Responsible person at the Receiving Institution				

Only Relevant for Recognition at Sending Institution according to Austrian Legal Regulations^a:

NATIONAL SHEET

Antrag der/des Studierenden:

Ich (Vorname, Nachname) beantrage gemäß § 78 Abs. 5 Universitätsgesetz 2002 (UG) die Feststellung der Gleichwertigkeit der in „Table A“: des *Learning Agreement for Studies* angeführten Lehrveranstaltungen/Prüfungen mit jenen in „Table B“ gemäß Curriculum an der Universität Wien. Die für die Beurteilung notwendigen Unterlagen lege ich bei.

_____ Datum

_____ Unterschrift der/des Studierenden

An Frau/ Herrn

Der Studienpräses der Universität Wien
Organ in studienrechtlichen Angelegenheiten
Univ.-Prof. Mag. Dr. Peter Lieberzeit
Universitätsring 1, 1010 Wien
FAX: 01/4277 – 12159
E-Mail: buro.studienpraeses@univie.ac.at

BESCHIED ÜBER DIE FESTSTELLUNG DER GLEICHWERTIGKEIT VON PRÜFUNGEN – VORAUSBESCHIED

SPRUCH

Die Gleichwertigkeit der von Herrn/Frau an der Gastinstitution in „Table A“ des *Learning Agreement* angeführten zu erbringenden Studienleistungen wird mit jenen unter „Table B“ angeführten Prüfungen der Universität Wien, gemäß § 78 Abs. 5 UG (BGBl. I Nr. 120/2002) festgestellt.

BEGRÜNDUNG

Da dem Antrag vollinhaltlich stattgegeben wird, entfällt gem. § 58 Abs 2 AVG die Begründung.^b

RECHTSMITTELBELEHRUNG

Gegen diesen Bescheid ist das Rechtsmittel der Beschwerde an das Bundesverwaltungsgericht zulässig. Die Beschwerde ist innerhalb von vier Wochen nach der Zustellung dieses Bescheides schriftlich, per Fax oder per E-Mail bei **Studienpräses Univ.-Prof. Mag. Dr. Peter Lieberzeit, Universitätsring 1, 1010 Wien** einzubringen. Die Beschwerde muss durch Angabe der Geschäftszahl den Bescheid bezeichnen, gegen den sie sich richtet, und hat einen begründeten sowie unterschriebenen Beschwerdeantrag zu enthalten.

Für den Studienpräses

_____ Datum

_____ StudienprogrammleiterIn

_____ Unterschrift StudienprogrammleiterIn

^a According to the Austrian legal regulations the student applies to the responsible person at the home university for agreement that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed. Due to this application the responsible person at the home university herewith gives notice that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed.

^b Eine Begründung ist erforderlich, sofern dem Antrag nicht vollinhaltlich stattgegeben wird.

**BESTÄTIGUNG DER BETREUERIN ODER DES BETREUERS DER DIPLOM-/
MASTERARBEIT SOWIE DER DISSERTATION**

Ich bestätige, dass der Erasmus-Studienaufenthalt von Herrn/Frau an der Gastinstitution (Daten siehe Seite 1 des Learning Agreements „The Receiving Institution“) der Abfassung der Diplomarbeit / Masterarbeit / Dissertation (nicht-zutreffendes bitte streichen) mit dem Titel

Datum_____
Name der Betreuerin/des Betreuers_____
Unterschrift der Betreuerin/ des Betreuers

During the Mobility

(to be approved by signature by all three parties)

Exceptional changes to Table A

	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
1.			<input type="checkbox"/>	<input type="checkbox"/>	
2.			<input type="checkbox"/>	<input type="checkbox"/>	
3.			<input type="checkbox"/>	<input type="checkbox"/>	
4.			<input type="checkbox"/>	<input type="checkbox"/>	

Exceptional changes to Table B (if applicable)

	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of ECTS credits (or equivalent)
1.			<input type="checkbox"/>	<input type="checkbox"/>	
2.			<input type="checkbox"/>	<input type="checkbox"/>	
3.			<input type="checkbox"/>	<input type="checkbox"/>	
4.			<input type="checkbox"/>	<input type="checkbox"/>	

Commitment	Name	Email	Date	Signature
Student				
Responsible person at the Sending Institution				
Responsible person at the Receiving Institution				

- ⁱ **Nationality:** country to which the person belongs administratively and that issues the ID card and/or passport.
- ⁱⁱ **Study cycle:** Master or equivalent second cycle /PhD or equivalent third cycle
- ⁱⁱⁱ **Field of education:** The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.
- ^{iv} **Erasmus code:** a unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education (ECHE) receives. It is only applicable to higher education institutions located in Programme Countries.
- ^v **Responsible person at the Sending Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.
- ^{vi} **Responsible person at the Receiving Institution:** an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.
- ^{vii} An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.
- ^{viii} **Course catalogue:** detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them.
- ^{ix} **ECTS credits (or equivalent):** in countries where the "ECTS" system is not in place, in particular, for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.
- ^x **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>