

**International Grant Program for  
University of Chicago and University of Vienna Faculty  
Pursuing Scholarly Collaborations in Chicago, Paris or Vienna**

The College of the University of Chicago and the University of Vienna are pleased to announce a grant program to support scholarly collaborations between their faculty members in all academic fields.

**Application Deadline:**

**October 25, 2024** for joint projects taking place between December 15, 2024 and December 15, 2025 **at the University of Chicago, the University of Chicago John W. Boyer Center in Paris or the University of Vienna.**

**Grant Program Overview:**

This grant program provides seed funding to support University of Chicago faculty members and their collaborators at the University of Vienna who wish to organize **joint research projects** (e.g., joint seminars or workshops) that require proximity to local collaborators and/or academic resources in Chicago, Paris, or Vienna. Project proposals are strongly encouraged to have a public component, such as a talk or culminating event, to establish or strengthen joint research collaborations, and to lead to a joint publication and/or joint submission to external funding agencies.

**Funding Amounts:**

The maximum grant in this cycle will be (up to) \$12,500. We expect to award up to eight grants for the 2024-25 cycle. We strongly encourage faculty who receive these seed awards to identify additional sources of funding that will enable the projects to continue after the award period. N.B. For projects taking place at the Boyer Center in Paris, in addition to the grant, awards will include the use of space and staff support at the Center.

**Eligibility:**

Full-time University of Chicago faculty as well as University of Vienna faculty are eligible to apply. Please note: in the case of the University of Vienna this refers to full professors

((o.) Univ.-Prof.), assistant, and associate professors (ao. Univ.-Prof./Ass.-Prof./Assoc.-Prof.).

Proposals should be led by faculty members, though Postdoctoral scholars and PhD students of the University of Chicago and the University of Vienna can be included on the projects.

Applicants must have identified at least one collaborating faculty member at the partner institution.

We expressly encourage and prioritize applications from faculty who have not previously been funded through this program. Faculty who are reapplying should include a rationale for their reapplication.

Please note that in the framework of the bilateral International Grant Program, only faculty members of the University of Chicago and the University of Vienna can be funded through this grant. Costs of researchers affiliated with other institutions, if any, are non-eligible expenses and must be supported through other sources.

### **Application Guide:**

We invite interested faculty to submit a proposal that includes:

- Title of project or initiative
- Names, affiliations, and ORCID number (<https://orcid.org/>) of main organizers from both the University of Chicago and the University of Vienna
- Name and affiliations of additional project participants from the University of Chicago and the University of Vienna
- Place (Chicago, Paris, or Vienna)
- Project narrative with a discussion of aims, significance, rationale and proposed future activities (e.g., joint submissions to funding agencies) (2 to 4 pages; please see Evaluation Criteria section below)
- Preferred timing (project should take place between December 15, 2024 and December 15, 2025). Please note that space availability at the John W. Boyer Center in Paris will need to be confirmed with Center staff.
- Preliminary budget (please see Budget Guidelines section below)

The proposal should be emailed to Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)) and Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)) by **October 25, 2024**. Please use the subject line “Chicago – Vienna Faculty Grants”.

Please note that the applicants will be responsible for the organization and management of the joint projects.

**Budget Guidelines:**

The budget should include a detailed, itemized list of estimated costs, including where each expense will be incurred (city, country). A list of typical budget items and a budget template are included below as a guide. A brief budget narrative may be included to describe how estimates were calculated.

**Please estimate all costs in USD.** Financial and in-kind support from local collaborators is strongly encouraged.

We expect that your budget might include the following items:

- International travel, including economy class flight tickets and visa fees
- Any domestic travel required in the US, France, or Austria
- Lodging and meals in Chicago, Paris, or Vienna
- Consumables (in exceptional cases only, please justify and specify)

**Budget template for collaboration projects**

<b>Expense Type</b>	<b>Amount (USD)</b>	<b>Breakdown unit price*quantity <i>Please provide specific details of cost items</i></b>	<b>Location of Expense Incurred (e.g., Chicago, Vienna, or Paris)</b>
Travel expenses			
Accommodation costs			
Project-related costs (such as catering)			
Facilities use fees (e.g., for labs)			
Other costs (please specify)			
<b>TOTAL BUDGET</b>			

Please note that the following costs are not eligible to be funded:

- Costs for renting of seminar rooms
- Costs for support staff
- Equipment costs
- Per diem costs
- Honoraria for University of Chicago and University of Vienna researchers
- Travel and accommodation costs of researchers not affiliated to the University of Chicago and the University of Vienna

### **Evaluation Criteria:**

A joint committee from the University of Chicago and the University of Vienna will evaluate proposals with the following criteria in mind:

- The originality and intellectual significance of the proposed project and the importance of the proposed collaborative approach in addressing the central research question(s);
- The benefit of access to local collaborators and academic resources in and around Chicago, Paris, or Vienna;
- The reasonableness of costs;
- Whether support from the grant program will make a clear and distinct impact on the project and its sustainability (i.e., third-party funding, joint publications, or other forms of future collaborations).

### **Selection and Award Administration:**

- Applications must be received by October 25, 2024.
- Decisions will be communicated by the mid November 2024.
- Projects authorized in the current cycle of grants should normally be completed by December 15, 2025, with a short report due from the event organizers within a month of the event's completion. A template for the report will be sent to successful applicants.

### **Questions?**

Please contact Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)), Senior Associate Dean for International Initiatives in the College at the University of Chicago or Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)), International Office at the University of Vienna.