

**International Grant Program for  
University of Chicago and University of Vienna Faculty  
Pursuing Scholarly Collaborations in Chicago or Vienna**

The College of the University of Chicago and the University of Vienna are pleased to announce a grant program to support scholarly collaborations between their faculty members in all academic fields.

**Current Application Deadline:**

**November 3 22, 2023** for joint projects taking place between December 15, 2023 and December 15, 2024 **either in Chicago or in Vienna.**

**Grant Program Overview:**

This grant program is designed to support University of Chicago faculty members and their collaborators at the University of Vienna who wish to organize **joint research projects** (e.g. joint seminars or workshops) that require proximity to local collaborators and/or academic resources in Chicago or Vienna. Project proposals are strongly encouraged to have a public component, such as a talk or culminating event, to discuss avenues to build up joint research collaborations, to lead to a joint publication and/or to a joint submission to external funding agencies.

**Funding Amounts:**

The maximum grant in this cycle will be (up to) \$12,500. We expect to award up to eight grants for the 2023-24 cycle. We strongly encourage that faculty who receive awards will also be able to identify additional sources of funding from other units of the University of Chicago and the University of Vienna or from other institutions in Europe.

**Eligibility:**

Full-time University of Chicago faculty as well as University of Vienna faculty are eligible to apply. Please note: in the case of the University of Vienna this refers to full

professors ((o.) Univ.-Prof.), assistant, and associate professors (ao. Univ.-Prof./Ass.-Prof./Assoc.-Prof.).

Proposals should be led by faculty members, though Postdoctoral scholars and PhD students of the University of Chicago and the University of Vienna can be included on the projects.

Applicants must have identified at least one collaborating faculty member at the partner institution.

We invite faculty members who have already received a grant in the previous years to re-apply. Please add a brief rationale to your re-application.

Please note that in the framework of the bilateral International Grant Program only faculty members of the University of Chicago and the University of Vienna can be funded, meaning that costs of researchers affiliated to other academic institutions are non-eligible costs.

### **Application Guide:**

We invite interested faculty to submit a proposal or letter of intent that includes:

- Title of project or initiative
- Names, affiliations, and ORCID number (<https://orcid.org/>) of main organizers from both the University of Chicago and the University of Vienna
- Name and affiliations of additional project participants from the University of Chicago and the University of Vienna
- Place (Chicago or Vienna)
- Project narrative with a discussion of aims, significance, rationale and proposed future activities (e.g. joint submissions to funding agencies) (2 to 4 pages; please see Evaluation Criteria section below)
- Preferred timing (project should take place between December 1, 2023 and December 15, 2024)
- Preliminary budget (please see Budget Guidelines section below)

The proposal should be emailed to Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)) and Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)) by **November 3 22, 2023**. Please use the subject line “Chicago – Vienna Faculty Grants”.

Please note that the applicants will be responsible for the organization and management of the joint projects.

**Budget Guidelines:**

The budget should include a detailed, itemized list of estimated costs, including where each expense will be incurred (city, country). A list of typical budget items and a budget template are included below as a guide. A brief budget narrative may be included to describe how estimates were calculated.

**Please estimate all costs in USD.** Financial and in-kind support from local collaborators is strongly encouraged.

We expect that your budget might include the following items:

- International travel, including economy class flight tickets and visa fees
- Any domestic travel required in the US or Austria
- Lodging and meals in Chicago or Vienna
- Consumables (in exceptional cases only, please justify and specify)

**Budget template for collaboration projects taking place in Chicago**

Expense Type	Amount (USD)	Location of Expense Incurred (e.g. Chicago or Vienna)
Travel expenses for researchers of the University of Vienna		Vienna
Accommodation for researchers of the University of Vienna		Vienna
Project-related costs (such as catering)		Chicago
Facilities use fees (e.g. for labs)		Chicago

**Budget template for collaboration projects taking place in Vienna**

Expense Type	Amount (USD)	Location of Expense Incurred (e.g. Chicago or Vienna)
Travel expenses for researchers of the University of Chicago		Chicago

Accommodation for researchers of the University of Chicago		Chicago
Project-related costs (such as catering)		Vienna
Facilities use fees (e.g. for labs)		Vienna

Please note that the following costs are not eligible to be funded:

- Costs for renting of seminar rooms
- Costs for support staff
- Equipment costs
- Per diem costs
- Costs of researchers not affiliated to the University of Chicago and the University of Vienna

The University of Chicago and the University of Vienna are able to provide University library access for participants.

**Evaluation Criteria:**

A joint committee from the University of Chicago and the University of Vienna will evaluate proposals with the following criteria in mind:

- The originality and intellectual significance of the proposed project and the importance of the proposed collaborative approach in addressing the central research question(s);
- The benefit of access to local collaborators and academic resources in and around Chicago respectively Vienna;
- The reasonableness of costs;
- Whether support from the grants program will make a clear and distinct impact on the project and its sustainability (third-party funding, joint publications, or other forms of future collaborations).

**Selection and Award Administration:**

- Applications must be received by November 3 22, 2023.
- Decisions will be communicated by the end of November / beginning of December 2023.

- Projects authorized in the current cycle of grants should normally be completed by December 15, 2024, with a short report due from the event organizers within a month of the event's completion. A template for the report will be sent to successful applicants.

### **Questions?**

Please contact Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)), Senior Associate Dean for International Initiatives in the College at the University of Chicago or Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)), International Office at the University of Vienna.