



Information sheet (Erasmus+ Program 2024/25)

Travel Support

All Erasmus+ participants whose mobilities take place in the 2024/25 academic year will receive a **travel support**. The amount of the travel allowance depends on the distance between Vienna as the place of origin and the location of the host university, the means of transportation and is paid out as a lump sum:

Distance	Environmentally friendly transportation	Not environmentally friendly transportation
10-99km	56€	28€
100-499km	285€	211€
500-1999km	417€	309€
2000-2999km	535€	395€
3000-3999km	785€	580€
4000-7999km	1188€	1188€
8000km or more	1735€	1735€

* The distance is calculated using the European Commission's distance calculator and is calculated automatically for your Erasmus+ stay.

Environmentally friendly travel

Means of transportation that are environmentally friendly are: Bicycle, bus, train, carpooling.

For a trip to be classified as an environmentally friendly trip, at least 60% of the journey must be made by a means of transport classified as environmentally friendly (bus, train, bicycle, carpooling).

Documents for applying for a grant for environmentally friendly travel

To receive the support, the following documents must be submitted:

- 1. Application:** The application is made via the scholarship checkpoint in Mobility Online, which you will be automatically informed about by the scholarship team. There you must complete all the necessary data and confirm on your honor that you meet the requirements for receiving the increased grant.
- 2. Receipts:** Personalized tickets and receipts must be kept for at least 10 years in case of an audit.



Please make sure to document your trip sufficiently (personalized train/bus tickets, debit confirmations, payment confirmations, fuel receipts, in the case of carpooling receipts for joint assumption of costs, etc.).

Documents for applying for a grant for not environmentally friendly travel

To receive the support, proceed as follows:

- 1. Application:** As part of the scholarship checkpoint, you will be asked for your means of transportation. The grant will be calculated automatically based on this.

Application

The application is submitted to the home institution via Mobility Online. The application must be submitted up to 1 month before the start of the Erasmus+ stay! Only **complete** and correctly filled out applications that are received **on time** can be funded.

Payment

70% of the approved amount will be paid out before the stay as soon as the signed agreement is received by the Erasmus+ Scholarship Team. You will receive the remaining 30% after your stay upon presentation of the confirmation of stay.