

---

## Room in a hall of residence via WIHAST

**WIHAST** (Wirtschaftshilfe der Arbeiterstudenten / “Economic Aid for Working-class Students”) administrates 13 student dormitories and one residential community for five people in Vienna as well as one dormitory each in Wiener Neustadt and St. Pölten.

More than 3200 places are provided for students who are looking for a simple and economic way of lodging with applications being processed in an as uncomplicated as possible way. The dormitories are available for Austrian as well as international students.

All **detailed information** about the different student dormitories can be found under:  
[www.wihast.at](http://www.wihast.at)

### 1. Application

Basically, you can apply for a place in a WIHAST dormitory all year round. **However, the earlier you apply, the higher are the chances that a place in the desired student dormitory will be available.**

**Please complete the following steps in order to apply:**

1. For a reservation request click on [www.wihast.at](http://www.wihast.at) on "**application**".
2. Please select **three student dormitories** that are suitable for you.
3. Please **state "University of Vienna Ms. Risku" (Erasmus+ students) or „University of Vienna Ms. Akar“ (Erasmus+ International Mobility students) or "University of Vienna Ms. Karbin" (Non-EU Student Exchange Program students)** in the "notes" field.
4. In order to consider your application via this offer, **it is absolutely necessary that you email them your „Zulassungsbescheid“ (admission letter)**, which you’ve received from us after your nomination!

If you follow these instructions, you won't have to send a certificate of enrolment from the University of Vienna, nor a proof of income. If you need a visa, the confirmation of your visa can be handed in later.

You will receive feedback on your application via e-mail **within max. 2-3 weeks** after sending your request.

Please note that due to the arranged cancellation deadline of 2 months in the tenancy agreement (see below) **a specific place can often be offered only 2 months before moving** in (especially concerning bookings for the summer semester).

For students who have to apply for a visa and therefore already need a positive confirmation of the booking earlier, please contact WIHAST directly via e-mail because of this special situation.

Furthermore please also be aware that **places for the winter semester** can normally only be booked from September on at the latest. Because of the cancellation deadline of 2 months a booking for a place from October on could only be completed in August, which means that students who book a place from September on would already have completed their booking before August. Therefore experience has shown that it is not possible to book a place only from October on.

Once you have received a **confirmation for a place in a dormitory**, the place is reserved for you. You will then be asked to transfer a **deposit as well as the rent for the first month within a period** mentioned in the confirmation in order to successfully complete the reservation. If the transfer does not arrive within the deadline, the reservation will be cancelled.

## 2. Deposit

Once you have received a confirmation for a place in a dormitory, the place is reserved for you. However, your booking will only be completed if you transfer the deposit and the first month's rent. **Should your payment not be registered within the deadline, your reservation will be cancelled.**

**The regular deposit is € 400 (academic year 2022/2023)**; for "visitor rental agreements" the deposit amounts to the double rental charge.

Please note that in case of a **fixed-term contract ("visitor rental agreements")** also a **deposit for the keys** in the amount of € 100 as well as the cleaning fee of approx. € 70 have to be paid **in advance**.

The deposit will be **refunded within 60 days** after your stay to the account data you've indicated (a deposit-refund sheet can be picked up at the janitor's office when returning the keys).

---

### 3. Rental period, end of stay and key delivery

Normally a so called tenancy agreement is arranged. In that case the **minimum rental period** is one month. **Basically the contract is issued for 12 months, but in consideration of a cancellation period of two months** the tenancy agreement can be terminated earlier.

Only in case you are already completely sure about the period of time and it will not be changed anymore there is also a possibility to already arrange a fixed-term so called "**visitor rental agreement**". In that case the deposit amounts to the double rental charge and a deposit for the keys as well as a cleaning fee have to be paid **in advance**.

#### Cleaning fee

A cleaning fee of **approx. € 70** is charged upon each change of rooms and at the end of your stay. The fee at the end of your stay will be deducted from the deposit. For visitor rental agreements, the cleaning fee has to be paid in advance.

#### Key delivery

Please see the information regarding the **key delivery** at the beginning of your stay during the opening hours of the janitor (see the 2nd page of confirmation for a place in a dormitory „accessibility of the janitors“). For visitor rental agreements see the supplementary sheet.

**At the end of the stay there will be an appointment to inspect your room and to return the key.**

**For any further questions and more detailed information please contact WIHAST directly.**

### 4. Contact

**WIHAST Office**

Susanne Weber

Hirschengasse 23

A-1060 Wien

**Tel:** +43 (0) 1 597 06 62**Fax:** +43 (0) 1 599 96 76**Web:** [www.wihast.at](http://www.wihast.at)**E-Mail:** [info@wihast.at](mailto:info@wihast.at)