Looking for Students for Erasmus placements

Estágios Erasmus em Empresas*

Erasmus placements in Companies*

<table>
<thead>
<tr>
<th>Nome da Empresa</th>
<th>Company Name</th>
<th>Cogitatio Press</th>
</tr>
</thead>
<tbody>
<tr>
<td>País</td>
<td>Country</td>
<td>Portugal</td>
</tr>
<tr>
<td>Região</td>
<td>Region</td>
<td>Lisbon</td>
</tr>
<tr>
<td>Página Electrónica</td>
<td>Website</td>
<td><a href="http://www.cogitatiopress.com">www.cogitatiopress.com</a></td>
</tr>
<tr>
<td>Ramo de Actividade da Empresa</td>
<td>Economic Activity Field</td>
<td>Cogitatio is a publisher with the aim of promoting open-access divulgence of scientific knowledge. Cogitatio publishes 3 online peer-reviewed open access journals.</td>
</tr>
<tr>
<td>Áreas de Estudo (ISCED 97)</td>
<td>Study Areas (ISCED 97)</td>
<td>32 Journalism and Information</td>
</tr>
</tbody>
</table>

* Qualquer empresa do sector público ou privado que exerça uma actividade económica, independentemente da dimensão, do estatuto jurídico ou do sector económico em que opere, incluindo a economia social.
**Perfil do Estagiário Erasmus**

**ERASMUS Trainee Profile**

We are looking for a trainee with the following skills:

- **Good command of the English language**
- **Organizational and computer (E-Mail, Internet, MS Word, MS Excel) skills needed**
- **Ability to communicate in a professional, clear, and understandable manner**
- **Interest in academic publishing and editorial work**

The trainee is expected to be proactive and have a good sense of responsibility.

**Plano de Estágio Erasmus (Previsão)**

**ERASMUS Placement Programme (Prevision)**

The trainee will act as an assistant editor of the open access journals published by Cogitatio. The placement programme will include:

1. Introduction to the field of open access publishing and the submission system used by the publisher (OJS - Open Journals System);
2. Assist the publication of articles in the scientific journals, by receiving manuscripts, organizing and managing the peer-review process, and producing final versions for publication in the journals' templates;
3. Communicate with authors, reviewers and external editors;
4. Help developing the journals by putting forward ideas and topics for special issues and organizing call for papers.

**Duração do Estágio Placement Duration**

10 to 12 months

**Período de Estágio Placement Period**

Preferably from October 2014 to September 2015. Depending on the student’s availability, the placement period can start at a later stage.

**Outros Aspectos Other Aspects**

Students interested in this Erasmus placement are kindly invited to send their CV to Mr. António Vieira

If you want to do an Erasmus Placement in this company, please contact Mr. António Vieira

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