



University of Vienna – Call for Applications Academic Year 2024/25 NON-EU STUDENT EXCHANGE PROGRAM

Within the scope of the Non-EU Student Exchange Program students of the University of Vienna can spend one or two semesters at a partner university in **North or Latin America, Australia, Asia, Africa, Russia* or the Ukraine*** on condition that the desired partner university has concluded an exchange agreement with the University of Vienna (for all faculties or only for the field of study in question) and on condition that the student is nominated by the University of Vienna for a Non-EU Student Exchange period abroad.

What does the Non-EU Student Exchange Program offer?

Students of the University of Vienna are offered the possibility to participate in the Non-EU Student Exchange Program. Nominated students can spend one semester or an entire academic year at a partner university without being obliged to pay the partner university's tuition fees. Tuition fees do not have to be paid at the host university on the condition that the exchange student does not acquire an academic degree during the stay abroad. The exchange student will have a **no-fee/non-degree status**.

The University of Vienna has partner universities with **university-wide agreements**, which are available to all students of all departments of the University of Vienna. Moreover, there are also **departmental agreements**, which are available to students of the respective field of study and the specific department that negotiated the agreement. A list of all university agreements is available on our website: →<http://non-eu-exchange.univie.ac.at>. **In order to find out if the students' favored courses are offered by the partner university, the students need to check with the partner university's course catalogue.**

Nominated candidates receive a grant from the University of Vienna. **These grants are not cost-covering but are intended to help students to deal with their increased living expenses during their stay abroad.**

Due to the limited budget, the University of Vienna also awards study **places without a scholarship**. This offers students who otherwise would not have been nominated for a study place an additional opportunity to study abroad. The scholarships will be awarded on the basis of a ranking of the candidates based on the assessments by the selection committee. Remaining places (application deadline mid-May) will be generally awarded without a scholarship.

Recipients of the Austrian study grant Studienbeihilfe can receive their study grant payments during the stay abroad. Moreover, they are entitled to apply for **additional financial assistance (study grant abroad)**. For further information and application details, please contact the *Austrian* Study Grant Authority Studienbeihilfenbehörde (Gudrunstraße 179 a, A-1100 Wien, Tel.: 01/601730, →<http://www.stipendium.at>).

Who is eligible to participate?

Applications may be submitted by **all degree students of the University of Vienna** who, at the time of application, have **successfully completed two semesters as well as the introductory and orientation period (STEOP)** and have **not yet finished their degree course (Magister/Master)**. Bachelor students in their final phase of study can apply for an exchange during their Master studies. Master students can apply in their first semester. Moreover, they must not have **overrun the minimum duration in their degree program for more than four semesters**. PhD Students are not eligible to participate.

A stay abroad within the Non-EU Exchange Program is only possible once per study cycle.

Note: Depending on the partner university, there can be **specific application requirements**! **Specific information on application details of all agreements is available on our website.**

Choice of Universities

Applicants are basically free to choose the university and the term during which they would like to study abroad. **In view of the limited number of available places, students are advised to list alternatives in the application (they can choose up**

* In the academic year 2023/24 there will be no call for applications for universities in Russia and Ukraine.



to 3 universities). The choice should be determined by courses offered by our partner universities that are relevant to the student's field of study at the University of Vienna.

Students of all fields of study are eligible for the Non-EU Student Exchange Program. **However, please note that not all subjects are offered on an undergraduate level in American and Australian universities** (such as law in the USA, medicine/pharmacy in the USA and in Australia) within the scope of our program. Please also have a look at our list of **specific information on application details** of our exchange agreements on our website.

For detailed information concerning offered courses, accommodation costs and other expenses, **please consult the websites of the respective universities**. You are advised to study the websites of the partner universities for which you wish to apply very carefully before submitting your application!

While choosing the universities you wish to apply for, please keep in mind that the percentage of applicants who will ultimately be admitted at the university is much lower than the number of the applicants, especially for very popular universities. **Only highly qualified applicants will be granted their first university preference.**

Language requirements

1. Language requirements of universities in English-speaking countries (USA, Australia, Canada): At the time of application a valid (max. 2 years old!) **TOEFL or IELTS** is required.
 - The minimum score for the **internet-based TOEFL is 90** out of 120 points, the minimum score for the **IELTS is 6.5 overall (with a 6.0 in writing)** out of a total of 9 points. At the time of the application, the students must already have completed their TOEFL or IELTS exam successfully.
 - Depending on the partner university, the minimum score can be higher! To find out more about specific TOEFL or IELTS score requirements, please consult our partner university's website or have a look at our list of specific information on application details. **Please note: Australian universities, in particular, might have very specific TOEFL/IELTS scores for each band (reading, listening, writing and speaking).**
 - The TOEFL or IELTS score requirements of at least one university must be achieved in order that the application can be considered.
2. Language requirements for non-English-speaking countries:
 - **Language certificates: minimum level B2** (English or national language), Exception: Portuguese and Russian minimum level B1 (certified language tests such as TOEFL, IELTS, certificate issued by the Language Center of the University of Vienna)
 - **For students of the philologies/translation studies only:** transcript of records

If you study in English: Basic **knowledge** in the **national language** is **not obligatory** but is **advantageous for a nomination**. A respective **language certificate** can be submitted with the English-certificate.

→ **Please have a look at our website for specific information on application details of our partner universities:**
<http://non-eu-exchange.univie.ac.at>

Further information

- **TOEFL (Test of English as a Foreign Language)**
The **Österreichische Austauschdienst (OeAD)** offers the internet-based TOEFL as well as preparatory sessions and test simulations (at cost price). Web: <http://testing.oead.at> bzw <http://www.toefl.org>
- **IELTS (International English Language Testing System)**
The **British Council**: Web: <http://www.britishcouncil.org> bzw <http://www.ielts.org>
- **Other certificates**
Language Center of the University of Vienna: Web: <http://sprachenzentrum.univie.ac.at/en>

→ **Nominated students can receive a reimbursement of up to 50% for a language test that is not older than 2**



years if the University of Vienna awards them a scholarship. The reimbursement will be remitted together with the payment of the grant.

Application Procedures

- Step 1:** Get information on exchange possibilities at the International Office or on our website.
- Step 2:** Register for your language test on time (a waiting period of two to four weeks is to be expected!). After passing the language exam you might have to wait again at least two weeks before your results will be available online.
- Step 3:** Prepare all application documents and apply online via **Mobility Online** (see information below).
- Step 4:** Upload your documents and complete your application in **Mobility Online** by the deadline. The registration link and instructions are available on our website approx. one month before the application deadline.

Screening of application documents and preselection by an expert panel.

- Step 5:** Interview with the expert panel. **Criteria of evaluation:**
- TOEFL/IELTS/language skills
 - Grades
 - Conformity of the curriculum at the University of Vienna with the areas of specialization at the host university
 - Quality of the application documents
 - Presentation in front of the expert panel
- Step 6:** All candidates will be informed about the results of the selection panel by the International Office.
- Step 7:** The nomination by the University of Vienna is followed by the application procedure at the partner university.

Required Application Documents

- **Passport photograph**
- **Curriculum vitae / résumé**
- **Statement of purpose:** Please write a 1-page essay for each partner university stating the reasons why you want to study there (please use a separate file for each university!). Be specific in relating the reasons to your past and present academic and extra-curricular experiences and your goals in the future.
- **Study plan:** list 4 to 5 courses (per semester/term) for each university you apply for (the number and the title of the courses is sufficient). Please use a separate file for each university!
- **Transcript of records:** "Sammelzeugnis" in German
- **Copy of diploma examination certificate** ("1. Diplomprüfungszeugnis"), if applicable
- **Copy of Bachelor's certificate**, if applicable.
- **Proof of required language skills** (e.g. copy of TOEFL or IELTS score).
- **Copy of ID**

Unless indicated otherwise, all documents have to be written in **English** language. **Incomplete applications will not be considered!** The application and all the required documents will be submitted online via the user interface **Mobility Online**. The registration link and instructions will be provided on our website → [Application/before your stay](#) → [How to apply](#)



Application Deadlines for the academic year 2024/25

A list of all exchange agreements is available online: <http://non-eu-exchange.univie.ac.at/>. **Application deadlines comply with specific countries/regions.** There are three applications deadlines within a year:

Agreement	Deadline	Interview with expert panel
Agreements for Africa and Asia	October 15 th , 2023	Beginning December
Agreements for Australia, USA, Canada	November 15 th , 2023	Mid-January
Agreements for Israel, Lebanon, Latin America, Russia* & the Ukraine*	February 1 st , 2024	Mid-March
Second Application Round for the summer semester (remaining spots)	May 15 th , 2024	Beginning of July

Credit Transfer

Before you leave for your stay abroad, you should clarify that the courses you wish to take at the partner university will be accredited by the University of Vienna. **Please contact your study program director in advance!** If you are nominated by the University of Vienna, the respective forms can be downloaded from **Mobility Online**.

All students need to obtain **a minimum of 12 ECTS** (Exception: University of Chicago 18 ECTS) per semester.

Intercultural Workshop

Each year the International Office organizes an intercultural workshop (**except for students who have been nominated for an exchange in Australia, in Canada or in the USA**) for the prospective outgoing students in order to prepare them for their stay abroad.

Accommodation

Candidates have to make their own accommodation arrangements. However, in the course of the application procedure, the partner university will send you application forms for halls of residence as well as information on private accommodation options.

Our experience has shown that, at least in the USA, halls of residence are very expensive compared to Austrian standards. Therefore, most students live off-campus. If you are interested in private accommodation, you are advised to start looking for options in good time (min. 3–4 weeks before the start of your exchange). Relevant information will be sent by the partner university and can also be found in the **reports (Erfahrungsberichte)** of former exchange students. Reports from the academic year 2016/17 on are available online on our website.

Contact and Information

International Office, Staircase 5

Non-EU Student Exchange Program

Email: non-eu-exchange@univie.ac.at

Tel: 0043 1 4722 18206 or 18211

Web: <http://non-eu-exchange.univie.ac.at/>

Further scholarship options can be researched in the OeAD scholarship data base: <http://www.grants.at>